

GRADUATION PROJECT FORMAL PRESENTATION GRADING RUBRIC

<i>CATEGORY</i>	<i>HIGHLY SUCCESSFUL</i>	<i>SUCCESSFUL</i>	<i>NOT YET SUCCESSFUL</i>
Time Requirement	Presentation is 10-12 minutes in length	Presentation is 5 -10 minutes in length	Presentation is less than 5 minutes in length
Preparation and Organization	Extensive pre-planning and organization is evident – student begins on time, refers to note cards or an outline – presentation appears well rehearsed and well timed	Pre-planning is evident – student is prepared, presentation begins on-time and is relatively well organized – no major delays or timing issues– may refer to note cards or an outline	Student is under prepared, late or disorganized to the extent that the presentation cannot be considered successful at this time
Comprehension	Shows a full understanding of the topic – reflects ability to analyze and synthesize data - student accurately and confidently answers questions from the faculty review committee	Student illustrates a good understanding of the topic – adequately addresses questions from the faculty review committee and exhibits an appropriate level of knowledge related to the topic	Student does not show an adequate understanding of the topic - student cannot address questions from the faculty review committee or answers inaccurately or incompletely
Content	Student provides an exceptional amount of detail – content reflects a superior amount of research while remaining appropriate for the scope and breadth of the presentation and graduation project in general – discussion of experiences is well-integrated into dialogue	Student provides an appropriate amount of detail – content is suitable for the length of the presentation and the scope of the graduation project – reflects research, while also providing information about hours and experiences documented in the logbook	Content is lacking in detail – too brief for the required presentation length or fails to address significant facts about the student’s experiences with the project – a lack of research or overall effort is evident
Attire and Appearance	Attire is professional and appropriate – appearance is exceptionally neat, groomed, poised and composed	Attire is casual, meets school dress code and is appropriate – appearance is neat, groomed, poised and composed	Attire is inappropriate or does not meet school dress code – appearance reflects lack of concern for the presentation
Posture, Poise and Eye Contact	Student exhibits consistently appropriate posture and looks relaxed, comfortable and confident – student establishes and maintains regular eye contact with audience – no distracting mannerisms	Attempts are made to establish eye contact with audience - posture is maintained and distracting mannerisms such as rocking, pacing, fidgeting, etc. are minimal – student is relatively poised and comfortable	Distracting mannerisms are prevalent and interfere with the quality and effectiveness of the presentation - eye contact is absent and/or student lacks the poise to deliver a meaningful presentation
Voice Quality – Volume and Clarity	Student does an outstanding job of maintaining an appropriate volume, is exceptionally articulate and utilizes vocal variety/inflection to provide a thoroughly enjoyable and pleasant-sounding presentation	Student is relatively easy to hear and understand – volume, clarity, pace, enunciation and pronunciation are each appropriate for a presentation of this type – rehearsal and preparation are evident	Student remains too soft-spoken despite prompting – may lack the clarity and/or enunciation to be sufficiently understood – pace, mispronunciation or other problems reflect inadequate preparation
Visual Aid(s)	Multiple, appropriate aids are utilized and referred to during the presentation – visual aids show considerable effort, attention to detail and creativity while playing an important role in the presentation	At least one visual aid is utilized and referred to during the presentation – aid is related, appropriate and reflects a reasonable effort to incorporate a meaningful and helpful visual reference into the presentation	No visual aids are used, visual aid is present but not integrated into the presentation, or the visual aid is inappropriate, unrelated to the topic or is so poorly done that it’s of no value to the presentation

- Any student receiving a NOT YET SUCCESSFUL evaluation in ONE or MORE categories must address all unsatisfactory issues and repeat the presentation on April 5th.
- Presentations will be awarded a HIGHLY SUCCESSFUL evaluation with 6 out of 8 or more Highly Successful categories and no Not Yet Successful categories IF the presentation occurs on October 6th, March 16th or on an approved reschedule date.
- All other Presentations will be awarded a SUCCESSFUL evaluation.

Presentation by: _____ on _____, 2006

Presentation evaluated by: _____

CATEGORY	EVALUATION			COMMENTS
Time Requirement	HS	S	NYS	
Prep and Organization	HS	S	NYS	
Comprehension	HS	S	NYS	
Content	HS	S	NYS	
Attire and Appearance	HS	S	NYS	
Posture, Poise, Eye Contact	HS	S	NYS	
Voice Quality	HS	S	NYS	
Visual Aid(s)	HS	S	NYS	

Overall evaluation: Highly Successful (6 of 8 or more HS, no NYS, Presentation on 3/17)

Successful (all categories S, up to 5 HS, no NYS)

Not Yet Successful (any NYS categories – revise and re-present 4/13)