

JUNE 15, 2015
JUNIOR-SENIOR HIGH SCHOOL – AUDITORIUM
(Relocated from the Community Learning Center)

MONTROSE AREA SCHOOL DISTRICT
BOARD OF DIRECTORS

MEETING MINUTES

(Visit our website at www.masd.info)

Mr. Douglas Wilcox
Board of Directors President

Mrs. Carol S. Boyce
Superintendent of Schools

I. CALL TO ORDER – Mr. Douglas Wilcox, Board President

The Montrose Area School District Board of Directors business meeting was called to order by Mr. Douglas Wilcox, Board President, at 9:12 PM in the Junior-Senior High School Auditorium, 75 Meteor Way, Montrose PA 18801.

II. ROLL CALL – Ms. Diane L. Truman, Board Secretary

BOARD MEMBERS PRESENT: Mrs. Kristen Follert, Mr. Richard Jordan, Mrs. Kathleen Mordovancey, Mr. Gregory Scheer, Mrs. Gloria Smith, Mrs. Pamela Staats, Mr. Douglas Wilcox, Mr. Karl Wimmer

BOARD MEMBERS ABSENT: Mrs. Mary Homan

ADMINISTRATORS PRESENT: Mrs. Carol Boyce, Mrs. Michelle Lusk, Ms. Diane Truman

III. OPPORTUNITY FOR VISITORS TO ADDRESS AGENDA ITEMS

Todd Legg commented on the number of new teachers being hired and that only one of five was a substitute for the district. He praised our substitute teachers and requested the Board at least give substitutes an opportunity to interview for vacant positions.

Kim and Francis Fruehan expressed their concerns about the bond, referring to some projects as “a wish list.” They commented on their concerns about this being the best time to go into debt. Much discussion was held with various Board members and Mrs. Boyce.

IV. CONSENT AGENDA ITEMS

A motion was made by Mr. Wimmer, seconded by Mrs. Mordovancey to (motion number 48) establish a special public meeting of the Board of Directors on Wednesday, June 24, 2015, beginning at 7:00 P.M. in the Junior-Senior High School Community Learning Center for the purpose of consideration of bond issue and related projects, adoption of a final budget, and to conduct end of the fiscal year business.

ALL VOTING AYE

A motion was made by Mr. Scheer, seconded by Mrs. Follert to table motions numbers 11 through 17 as written on this agenda to the June 24, 2015 special meeting, and to withdraw motion number 30.

ALL VOTING AYE

A motion was made by Mr. Scheer, seconded by Mrs. Mordovancey, to approve numbers 1 through 49 as submitted on the consent agenda with the exceptions of motion number 48 (approved above), tabled motions numbers 11 through 17, and withdrawn motion number 30.

ALL VOTING AYE

A. MINUTES – Mr. Douglas Wilcox, Board President

1. May 11, 2015 Work Session
2. May 11, 2015 Board Meeting
3. May 18, 2015 Community Advisory Committee Meeting

B. FINANCE – Mrs. Kristen Follert, Chairperson

4. April 2015 Treasurer's Report, which includes the 22 Capital Reserve Fund account
5. April 2015 Student Activities Fund Report
6. Approve a list of budget transfer requests
7. Declare the Board's intention to commit funds in order to offset PSERS costs increases for the financial statement ending June 30, 2015 in accordance with the regulation of GASB 54
8. Set tax rates at 44.8805 mills of assessed valuation on real estate, \$5.00 per capita Act 679, \$5.00 per capita Act 511, 75 mills of assessed valuation for occupation, and ½% for real estate transfer; and to set real estate collection periods as follows: single payment discount from July 1, 2015 through August 31, 2015 at 2% discount, single payment face amount from September 1, 2015 through October 31, 2015, and single payment from November 1, 2015 and after at 10% penalty; first installment payment on or before August 10, 2015, second installment payment on or before September 20, 2015, third installment payment on or before October 31, 2015, with all late installment payments subject to 10% penalty
9. Set the assessed value of our Homestead Farmstead exclusion at \$7,533 for a tax dollar value of \$350.35
10. Re-enact exoneration from paying per capita and/or occupation taxes for the following: taxpayers who are 65 years of age or older as certified by the taxpayer to the tax collector, permanently disabled taxpayers who show confirmation from a medical doctor, and full-time students who are certified as such to the tax collector

Motions numbers 11 through 17 were tabled earlier in the meeting.

11. Adopt a Resolution authorizing certain actions to be taken and approving the execution of documentation in connection with the issuance of a series of general obligation bonds and the incurrence of the debt associated therewith for the purposes of funding a project consisting of the following: (1) planning, designing, acquiring, constructing, installing, furnishing and equipping of improvements and renovations to facilities of the School District; (2) financing real property acquisition and site, parking and infrastructure improvements and various other capital improvements to the School District's facilities and the acquisition of capital equipment for use by the School District; (3) additional capital projects of the School District to the extent approved by the Board; and (4) paying the costs and expenses of issuance of the Bonds, all as more fully described in the complete text of the Resolution
12. Award bid for digital signage to Widmer Sign Company at a cost of \$32,500 to be paid from FY2015 bond issue
13. Accept incidental costs associated with the establishment of a district electronic message board in an amount not to exceed \$7,500 to be paid from FY2015 bond issue
14. Approve the FY2015 Erate bid for Category 2 services from IntegraOne at a cost of \$181,968 for the next Erate funding year (7/1/2015 – 9/30/2016) for hardware, wiring and services as specified in the price quotations attached to be paid from FY2015 bond issue less any subsequent Erate subsidy reimbursement
15. Accept a proposal for replacement auditorium curtains from Pittsburgh Stage at a cost of \$19,126 to be paid from FY2015 bond issue
16. Accept a proposal for stage rigging and curtain installation from Craig Friedman Productions at a cost not to exceed \$_____ to be paid from FY2015 bond issue
17. Accept a proposal for replacement of auditorium seating from Irwin Seating Company at a cost not to exceed \$148,095.32 to be paid from FY2015 bond issue

IV. CONSENT AGENDA ITEMS – continued

C. CURRICULUM – Mrs. Pamela Staats, Chairperson

18. Approve a Title III Consortia Memorandum of Understanding with NEIU 19 for the 2015-16 school year
19. Approve an Alternative Education for Disruptive Youth Agreement For Services with PA Treatment & Healing for the 2015-2016 school year

D. EXTRACURRICULAR – Mrs. Kathy Mordovancey, Chairperson

20. Accept with regret the following resignations effective immediately:
 - a. Katherine Fischer as Assistant Boys' Soccer Coach and Assistant Track Coach
 - b. David Lopes as Assistant Football Coach
 - c. Anthony McKennas as Varsity Softball Coach
21. Recognize archery as a student activity at no cost to the school district

E. TRANSPORTATION – Mr. Karl Wimmer, Chairperson

22. Grant permission to Timothy Legg Busing Inc. to update Bus #71 from a 2004, 72-passenger to a 2013, 72-passenger effective beginning with the 2015-2016 school year
23. Transfer bus route 6 from David Darrow to Mark Carlton, DBA Carlton Contracting, effective beginning with the 2015-2016 school year to be paid in accordance with the state contract for the route

F. POLICY – Mr. Gregory Scheer, Chairperson

24. First reading for changes to Policy 819, Suicide Awareness, Prevention and Response

G. PERSONNEL – Mrs. Mary Homan, Chairperson

25. Accept with regret the following resignations for the purpose of retirement:
 - a. Suzanne Breese, Lunchroom/Playground Supervisor at Lathrop Street Elementary School, effective June 12, 2015
 - b. Debra O'Reilly, food service cashier at Choconut Valley Elementary School, effective June 12, 2015
 - c. Wendy Scott, food service utility worker at the Junior-Senior High School, effective June 11, 2015
26. Accept the following resignations of general counselors for Summer Day Camp effective immediately:
 - a. Jamie Bozzo
 - b. Allison Lewis
27. Employ Brittany Hollister as a Summer Day Camp general counselor at the rate of \$10 per hour, contingent upon completion of employment requirements
28. Employ Anne Gardner as full-time secretary to the Principal at the Junior-Senior High School retroactive to May 18, 2015 at the rate of \$16.50 per hour for a maximum of 7½ hours per day for 260 days per fiscal year with benefits per the current MESPA Collective Bargaining Agreement
29. Employ Stacy Cobb as full-time secretary to the Director of Special Education in the district administration office, contingent upon completion of employment requirements, effective June 16, 2015 at the rate of \$16.50 per hour for a maximum of 8 hours per day for 260 days per fiscal year with benefits per the current MESPA Collective Bargaining Agreement

G. **PERSONNEL** – continued

Motion number 30 was withdrawn earlier in the meeting.

30. Employ Kimberly Cook as a temporary accounts payable clerk in the administration office, contingent upon completion of employment requirements, from approximately July 20 through approximately October 30, 2015, with additional dates for training, at the rate of \$14 per hour.
31. Employ the following summer 2015 student workers for a maximum of nine weeks, 40 hours per week, to each be paid at the rate of \$7.25 per hour:
 - a. Konstantinos Konstas, technology
 - b. Wyatt Canfield, technology
 - c. Austin Nolan, technology
 - d. Ben Foster, custodian
32. Appoint the following summer 2015 extended school year aides for a maximum of 20 days (July 6 through August 6, 2015 four days per week), four hours per day:
 - a. Elise Kurz, instructional autistic support, Lathrop Street Elementary School, at the rate of \$8.41 per hour
 - b. Susan Giles, personal care autistic support, Lathrop Street Elementary School, at the rate of \$10.44 per hour
 - c. Sherry Gow, instructional life skills support, Lathrop Street Elementary School, at the rate of \$10.61 per hour
 - d. Heather Welch, instructional high needs support, Lathrop Street Elementary School, at the rate of \$8.81 per hour
 - e. Alicia Miner, personal care, Lathrop Street Elementary School, at the rate of \$8.41 per hour
 - f. Brandon Knipe, instructional autistic/life skills support, Junior-Senior High School, at the rate of \$8.41 per hour
33. Create the following support staff positions effective July 1, 2015:
 - a. Two (2) maintenance
 - b. Data Specialist

H. **PROFESSIONAL** – Mrs. Gloria Smith, Chairperson

34. Accept with regret the resignation of Laurie Andre, sixth grade teacher at Lathrop Street Elementary School, effective the end of the 2014-2015 school year
35. Transfer Cortney Hoffa from a full-time high needs special education teacher position to a full-time sixth grade teacher position at Lathrop Street Elementary School effective beginning with the 2015-16 school year per her request in accordance with the MEA Collective Bargaining Agreement
36. Transfer Melanie Major from a full-time learning support special education teacher position to a full-time high needs special education teacher position at Lathrop Street Elementary School effective beginning with the 2015-16 school year per her request in accordance with the MEA Collective Bargaining Agreement
37. Transfer Quinn Dempsey from a full-time Family and Consumer Science and English as a Second Language teacher position to a full-time Family and Consumer Science teacher position at the Junior-Senior High School effective beginning with the 2015-16 school year per her request in accordance with the MEA Collective Bargaining Agreement
38. Employ Chelsey Puza as a full-time School Psychologist for the district K-12 contingent upon completion of employment requirements, effective beginning with the 2015-16 school year at a salary of \$47,762 (Masters+45, 2nd step) with benefits in accordance with the current MEA Collective Bargaining Agreement
39. Employ Michael Matis as a full-time technology education teacher at the Junior-Senior High School contingent upon completion of employment requirements, effective beginning with the 2015-16 school year at a salary of \$75,409 (Masters, 13th step) with benefits in accordance with the current MEA Collective Bargaining Agreement

H. **PROFESSIONAL** – continued

40. Employ Katherine Luvender as a full-time art teacher at the Junior-Senior High School contingent upon completion of employment requirements, effective beginning with the 2015-16 school year at a salary of \$45,005 (Masters, 2nd step) with benefits in accordance with the current MEA Collective Bargaining Agreement
41. Employ Tara Hueg as a full-time gifted/ESL teacher for the district K-12 contingent upon completion of employment requirements, effective beginning with the 2015-16 school year at a salary of \$59,713 (Masters+30, 9th step) with benefits in accordance with the current MEA Collective Bargaining Agreement
42. Employ Jodi Hotaling as a full-time special education teacher at the Junior-Senior High School effective beginning with the 2015-16 school year at a salary of \$45,005 (Masters, 2nd step) with benefits in accordance with the current MEA Collective Bargaining Agreement
43. Approve the operation of a pre-K through 4th grade 2015 summer school program at Lathrop Street Elementary School with the following teachers at the contracted rate of \$29.08 per hour:
 - a. Heidi Zenger, Kindergarten Kick-off, maximum of 32 hours
 - b. Elizabeth Bennett, Kindergarten Refresher, maximum of 24 hours
 - c. Courtney Lienert, grades 1 and 2 reading, maximum of 24 hours
 - d. Stephanie Gow, grades 3 and 4 mathematics, maximum of 24 hours
44. Approve the operation of 2015 summer library and summer computer camp programs at Choconut Valley Elementary School with the following teachers at the contracted rate of \$29.08 per hour:
 - a. Renee Hare, summer library, maximum of 24 hours
 - b. Jessie Blaney, summer computer camp, maximum of 24 hours
45. Approve summer work time for guidance personnel as follows at the contracted rate of \$29.08 per hour:
 - a. Laurie Papi, Choconut Valley Elementary School, maximum of 20 hours
 - b. Susan Lee, Lathrop Street Elementary School, maximum of 20 hours
 - c. Mary Beth Ohmnacht, Junior-Senior High School, maximum of 160 hours
 - d. Angela Nebzydoski, Junior-Senior High School, maximum of 60 hours
 - e. Katherine Stefanelli, Junior-Senior High School, maximum of 60 Hours
 - f. Chelsey Puza, school psychologist, as needed
46. Appoint the following summer 2015 extended school year teachers for a maximum of 20 days (July 6 through August 6, 2015 four days per week) four hours per day, at the contracted rate of \$29.08 per hour:
 - a. Petrina Gregory, Secondary Credit Recovery
 - b. Julie Fraser, Secondary Math Jump Start
 - c. Caitlin Kerwin, Secondary Life Skills and Secondary Autistic Support
 - d. Melanie Major, Elementary High Needs Support
 - e. Brittany Petrewski, Elementary Life Skills
 - f. Charlene Kempa, Elementary Autistic Support
 - g. Karen Galvin, Speech/Language

V. **NEW BUSINESS**

47. Approve the submitted list of graduates for the Class of 2015 retroactive to June 13, 2015

Motion number 48 was slightly amended and approved earlier in the meeting.

48. Approve a special public meeting of the Board of Directors on Wednesday, June 24, 2015, beginning at 7:00 P.M. in the Junior-Senior High School Community Learning Center to vote on a final budget and conduct end of the fiscal year business
49. Approve a Settlement Agreement and Release per our solicitor's advice

VI. SCHEDULE OF PUBLIC BOARD MEETINGS

- A. Wednesday, June 24, 2015, 7:00 P.M. – Special Board Meeting, Junior-Senior High School Community Learning Center

Due to the unavailability of several Board Members for a meeting on Monday, July 13th, the meeting date was changed to Wednesday, July 15, 2015

- B. Wednesday, July 15, 2015, 7:00 P.M. – Work Session, Choconut Valley Elementary School L.G.I. room
- C. Wednesday, July 15, 2015, immediately following Work Session - Board Meeting, Choconut Valley Elementary School L.G.I. room

VII. OPPORTUNITY FOR VISITORS' ADDITIONAL COMMENTS

Jim Ainey expressed his concerns on the state reimbursement formula for transportation and requested the Board consider more money for transportation contractors. He also commented on a fueling station located on school property and requested the Board consider this option.

VIII. ADJOURNMENT

A motion was made by Mr. Scheer, seconded by Mrs. Mordovancey, to adjourn the meeting at 9:55 PM
ALL VOTING AYE

Following the meeting, a CLEAR session was held regarding personnel.

Diane L. Truman, Board Secretary