

**MONTROSE AREA SCHOOL DISTRICT**  
**BUILDINGS AND GROUNDS COMMITTEE MEETING**  
**CHOCONUT VALLEY ELEMENTARY SCHOOL LGI**  
**MEETING DATE JUNE 29, 2011 7:30 P.M.**

Mr. George Gow  
Chairperson

Mr. Michael F. Ognosky  
Superintendent of Schools

Building and Grounds Committee Meeting

June 29, 2011 Meeting began at 7:30 PM in the Choconut Valley LGI.

Board Members present included George Gow, Kathy Mordovancy, Kristen Follert, Doug Wilcox and Chris Caterson

Administrators present included Michelle Lusk and Mike Ognosky

Visitors present included David Hare, President, Choconut Valley Youth Athletic Association (CVYAA)

**OLD BUSINESS:** The following item was discussed under Old Business:

- **Update on Administration Building Construction Project:** Mr. Ognosky reported that there will be a meeting with the Architects and the General Contractor regarding the grounds surrounding the new administration building. The architect has a few questions and concerns regarding the grounds work as compared to the issued specifications and a clarification of those issues will take place at the meeting which is scheduled for Friday, July 1<sup>st</sup> at 8 a.m. in the Superintendent's Office.

**NEW BUSINESS:** The following New Business items were discussed at today's meeting:

- **CVYAA Elementary Gymnasium Utilization and Scheduling Proposal:** Mr. David Hare, President of the Choconut Valley Youth Athletic Association (CVYAA) was on hand to discuss concerns that have been brought to his attention regarding the scheduling of the elementary school gymnasiums during the winter sports season. He presented written material to the board (included with the minutes) and reviewed the problem statement, current state, and CVYAA recommendation for that problem. Following the presentation, Mr. Ognosky explained that the issue of gymnasium utilization and scheduling at the elementary schools during the winter months had been raised during the course of the 2010-2011 school year. Following that discussion, the board asked the administration to put in place a procedure to ensure that the winter athletic programs involving our students would be given preference in the scheduling process. Mr. Hare explained that there is a very active elementary girls' basketball program during the winter and the need for gym time is essential for the program if it is to flourish and grow. Next school year, a process will be implemented in which the principals set a deadline for request and then schedule the gymnasiums based on those requests. In that manner, the principal can first schedule those programs directly involving the elementary students and then build the rest of the schedule around the adult and outside groups – giving our students preference in the process. Currently, a first come-first serve procedure is in place. That procedure met with agreement from the board members present and Mr. Ognosky will work with the elementary principals to ensure that it is implemented for next year.

**OPEN FORUM:** There were no items discussed during the Open Forum segment of the meeting.

Meeting adjourned at 8:10 PM.

*Mike Ognosky*

**Subject** – Use of School Facilities

Reference Document: 707

Montrose Area School District

Section: Property

Title: Use of School Facilities

**Problem Statement**

Guidelines are missing or misinterpreted in document 707, (Use of School Facilities) to ensure efficient building usage during peak usage seasons.

During the winter months, many activities compete for building usage, (Gym Space Specifically). There are no set criteria in the 707, (Use of School Facilities) that defines time slots, the prioritization of time slots for the youth of the community versus adults, and or prioritization of youth activities not inclusive to Montrose area students. Further more there is no prioritization for core winter sports versus year-round sports.

**Current State**

Today there is a first-come first-serve process to gaining access to the elementary school facilities, (Specifically Gym Space). The assumption of the community is that those that work in the elementary school offices or children of teachers that have visibility to the building schedules have preference over the use of school facilities. The fact is that large time allowances of gym space are wasted due to the lack of defined time slots and coordination and prioritization of activities. Youth sports programs that are not specific to Montrose students have the same priority as core Montrose programs, and adult activities are allowed to be scheduled during hours that youths of our community could be using this valuable space.

**Recommendation**

- Complete a thorough current state analysis of the building usage at the two elementary schools. This should be completed as a time and capacity study and could be performed as a senior project for one of our High School students.
  - Possible outcomes
    - 1.5 hour time slots between 3pm and 9pm to maximize availability
    - Reduce energy consumption with cycling of lights and heat
    - Core winter sports programs grow across the elementary students
- Define a season usage prioritization format as used by the High School. Winter sports have the gyms from Nov 15<sup>th</sup> through March 1<sup>st</sup>. Basketball and Wrestling have priority. This should be the case for the elementary school facilities.
- Add the necessary criteria to the 707, Use of School Facilities, to eliminate the current integrity issues assumed by the community

I will gladly represent this proposal at the next board meeting in person.

Thank You,

David Hare