

**JANUARY 10, 2011, 7:00 PM
CHOCONUT VALLEY ELEMENTARY SCHOOL – L.G.I.**

MONTROSE AREA SCHOOL DISTRICT BOARD OF DIRECTORS MEETING MINUTES

MEETING MINUTES APPROVED FEBRUARY 14, 2011

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Mr. Douglas Wilcox
President, Board of Directors

Mr. Michael F. Ognosky
Superintendent of Schools

The Montrose Area School District Board of Directors meeting was called to order by Board President Mr. Doug Wilcox at 7:04 PM in the Choconut Valley Elementary School L.G.I. room, 4458 Stanley Lake Road, Friendsville, PA, 18818.

I. OPENING EXERCISES - Led by Mrs. Mary Homan, Board Member

II. ROLL CALL – Mrs. Judith Sample, Co-Board Secretary

PRESENT: Mr. Chris Caterson, Mr. George Gow, Mrs. Mary Homan, Mrs. Kathleen Mordovancey, Mrs. Gloria Smith, Mrs. Pamela Staats, Mr. Douglas Wilcox, Mr. Karl Wimmer

ADMINISTRATORS/SUPERVISORS: Mr. Michael Ognosky, Mrs. Michelle Lusk, Mr. Jim Tallarico, Mr. Greg Adams, Mr. Chris McComb, Mr. Craig Owens

III. GOOD THINGS ARE HAPPENING

A. School Director Recognition

Mr. Ognosky shared with those in attendance a proclamation declaring January *School Director Recognition* month and thanked each sitting member for their dedication to the Montrose Area School District. In honor of the members of the Board the Choconut Valley Elementary School PTO presented each member with a gift and also provided the refreshments for this evening's meeting.

IV. BOARD MEMBER INTERVIEWS

A. Introduction of candidates – Dr. Robert Sullivan, Ms. Lori A. Shelp, Ms. Kristen Follert

Mr. Ognosky introduced the candidates to those in attendance.

B. Candidates' statements

Each candidate in turn made an opening statement to those in attendance.

C. Questions and Answers

Each candidate in turn answered questions from the members of the Board.

V. BOARD MEMBER APPOINTMENT

101.a A motion was made by Mr. Gow, seconded by Mrs. Mordovancey to appoint Ms. Lori Shelp as a School Board Director for the Montrose Area School District representing Region One effective immediately until the reorganization meeting in December 2011.

Mr. Caterson, No; Mr. Gow, Yes; Mrs. Homan, No; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, No; Mr. Wilcox, No; Mr. Karl Wimmer, Yes

YES – 4

NO – 4

ABSTAIN – 0

b. A motion was made by Mr. Wimmer, seconded by Mr. Caterson to appoint Ms. Kristen Follert as a School Board Director for the Montrose Area School District representing Region One effective immediately until the reorganization meeting in December 2011.

Mr. Caterson, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, No; Mrs. Smith, No; Mrs. Staats, No; Mr. Wilcox, No; Mr. Karl Wimmer, Yes

YES – 4

NO – 4

ABSTAIN – 0

V. BOARD MEMBER APPOINTMENT - continued

- c. A motion was made by Mr. Gow, seconded by Mr. Catterson to appoint Dr. Robert Sullivan as a School Board Director for the Montrose Area School District representing Region One effective immediately until the reorganization meeting in December 2011.
Mr. Catterson, No; Mr. Gow, No; Mrs. Homan, No; Mrs. Mordovancey, No; Mrs. Smith, Yes;
Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes

YES – 4 NO – 4 ABSTAIN – 0

- d. A motion was made by Mr. Catterson, seconded by Mr. Wimmer to appoint Ms. Kristen Follert as a School Board Director for the Montrose Area School District representing Region One effective immediately until the reorganization meeting in December 2011.
Mr. Catterson, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, No; Mrs. Smith, No;
Mrs. Staats, Yes; Mr. Wilcox, No; Mr. Karl Wimmer, Yes

YES – 5 NO – 3 ABSTAIN – 0

The Oath of Office was administered by Board President Mr. Doug Wilcox to Ms. Kristen Follert as follows: "I do solemnly swear that I will support, obey and defend the Constitution of the United States and the Constitution of the Commonwealth of Pennsylvania, and that I will discharge the duties of my office with fidelity. I also swear that I live in Region 1 of the Montrose Area School District and will notify the President and Secretary of the Board within sixty (60) days if I should change my residence either to another region of the school district or outside of the school district."

Ms. Follert was seated as the Montrose Area School District Board member representing Region 1 and received the congratulations of those in attendance.

VI. OPPORTUNITY FOR VISITORS TO ADDRESS AGENDA ITEMS - None

(Visitors must speak directly into the public microphone for accurate transcription of minutes. Even if the person speaks loud enough to be heard by meeting attendees, they cannot be heard on the tape transcription unless they speak directly into the microphone.)

VII. INFORMATION ITEMS

- A. Items from members of Board of Directors
Mr. Wilcox read a letter he had received from the Susquehanna County Historical Society and Free Library Association thanking the Board of Directors for their donation in support of library services to the students of the Montrose Area School District.

VIII. AGENDA ITEMS

- A. **MINUTES** – Mr. Douglas Wilcox, Board President

102. A motion was made by Mr. Wimmer, seconded by Mrs. Mordovancey to approve the following minutes as submitted:

- a. December 6, 2010 Board Meeting
- b. December 6, 2010 Work Session
- c. December 8, 2010 Finance Committee Meeting
- d. December 8, 2010 Transportation Committee Meeting
- e. December 14, 2010 Finance Committee Meeting
- f. December 16, 2010 Technology Committee Meeting
- g. December 21, 2010 Finance Committee Meeting
- h. December 28, 2010 Policy Committee Meeting

Mr. Catterson, Yes; Ms. Follert, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes;
Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes

YES – 9 NO – 0 ABSTAIN – 0

VIII. AGENDA ITEMS – Minutes continued

103. A motion was made by Mr. Gow, seconded by Mrs. Mordovancey to schedule public meetings for 2011:
Regular meetings will be held on the second Monday of each month, with the exception of the December reorganization meeting which will be on the first Monday, beginning at 7:00 PM to be immediately followed by a work session. For the months of January, February, March, July, August and September the meetings will be held in the L.G.I. at Choconut Valley Elementary School. For the months of April, May, June, October, November and December the meetings will be held in the Community Learning Center at the Junior-Senior High School.
Mr. Catterson, Yes; Ms. Follert, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes

YES – 9 NO – 0 ABSTAIN – 0

B. FINANCE – Mr. Chris Catterson, Board Member

104. Prior to the vote Mrs. Lusk reviewed the questions members of the Board had made known to her. A motion was made by Mrs. Homan, seconded by Mr. Gow to approve a list of bills to be paid as submitted, including the cafeteria fund.
Mr. Catterson, Yes; Ms. Follert, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes

YES – 9 NO – 0 ABSTAIN – 0

105. Mr. Ognosky reviewed the status of both funds prior to this vote. A motion was made by Mrs. Mordovancey, seconded by Mrs. Homan to approve the December 2010 Treasurer's Report as submitted which includes the 22 Capital Reserve Fund and 30 Capital Projects Fund accounts.
Mr. Catterson, Yes; Ms. Follert, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes

YES – 9 NO – 0 ABSTAIN – 0

106. A motion was made by Mr. Gow, seconded by Mr. Wimmer to approve the November and December 2010 Student Activities Reports as submitted.
Mr. Catterson, Yes; Ms. Follert, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes

YES – 9 NO – 0 ABSTAIN – 0

107. Prior to this vote Mrs. Lusk presented a summary of services provided for those in attendance. A motion was made by Mrs. Mordovancey, seconded by Mrs. Homan to approve DeHey McAndrew as our Section 125 Cafeteria Benefits Plan third party administrator for a three year agreement, as submitted, at a total cost of \$10,050.00.

Mr. Catterson, Yes; Ms. Follert, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes

YES – 9 NO – 0 ABSTAIN – 0

108. A motion was made by Mrs. Mordovancey, seconded by Mr. Wimmer to resolve that the Montrose Area School District will not raise taxes above the PDE approved index for the 2011-2012 annual budget as per Section 311(c) and Section 311(d) of Act 1 of 2006. Mr. Ognosky and Mrs. Lusk answered questions from members of the Board prior to the vote.
Mr. Catterson, Yes; Ms. Follert, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes

YES – 9 NO – 0 ABSTAIN – 0

109. A motion was made by Mr. Gow, seconded by Mrs. Homan to accept the local audit report for the 2009-2010 fiscal year as submitted by Murphy, Dougherty & Company, certified public accountants, Scranton, PA. Mrs. Lusk shared a letter of compliance received from PDE.
Mr. Catterson, Yes; Ms. Follert, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes

YES – 9 NO – 0 ABSTAIN – 0

VIII. AGENDA ITEMS - continued

- C. LEGISLATIVE
- D. TRANSPORTATION
- E. BUILDINGS & GROUNDS / SAFETY
- F. TECHNOLOGY
- G. CURRICULUM

H. EXTRA CURRICULAR – Mrs. Kathleen Mordovancey, Board Member

110. Mr. Ognosky reviewed the posting and interview process prior to this vote. A motion was made by Mr. Wimmer, seconded by Mr. Gow to accept with regret the following resignations:
- a. Daniel Cherney as Junior High Head Soccer Coach effective immediately
 - b. Derrek Hall as Assistant Varsity Wrestling Coach effective January 1, 2011
- Mr. Caterson, Yes; Ms. Follert, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes
- YES – 9 NO – 0 ABSTAIN – 0**

I. POLICIES – Mrs. Gloria Smith, Board Member

111. A motion for first reading of changes to the following policies was made by Mrs. Mordovancey, seconded by Mrs. Homan:
- a. Policy 004 Local Board Procedures / Membership
 - b. Policy 005 Local Board Procedures / Organization
 - c. Policy 006 Local Board Procedures / Meetings
 - d. Policy 007 Local Board Procedures / Policy Manual Access
 - e. Policy 113.1 Programs / Discipline of Students with Disabilities
 - f. Policy 227 Pupils / Controlled Substances/Paraphernalia
 - g. Policy 103 Programs / Nondiscrimination in School and Classroom Practices
 - h. Policy 103.1 Programs / Nondiscrimination – Qualified Students with Disabilities
 - i. Policy 104 Programs / Nondiscrimination in Employment /Contract Practices
 - j. Policy 247 Pupils / Hazing
 - k. Policy 248 Pupils / Unlawful Harassment
 - l. Policy 348 Administrative Employees / Unlawful Harassment
 - m. Policy 448 Professional Employees / Unlawful Harassment
 - n. Policy 548 Support Employees / Unlawful Harassment
- Mr. Caterson, Yes; Ms. Follert, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes
- YES – 9 NO – 0 ABSTAIN – 0**

J. PERSONNEL – Mr. Karl Wimmer, Board Member

112. A motion was made by Mrs. Mordovancey, seconded by Mr. Caterson to employ Michele Homan as a Learning Support Instructional Aide in 3rd/4th grade at the Lathrop Street Elementary School retroactive to January 3, 2010 at the rate of \$8.91 per hour for a maximum of 6½ hours per day for 180 student school days together with individual benefits in accordance with the current MESPA Agreement.
- Mr. Caterson, Yes; Ms. Follert, Yes; Mr. Gow, Yes; Mrs. Homan, Abstain; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes
- YES – 8 NO – 0 ABSTAIN – 1**
113. A motion was made by Mr. Gow, seconded by Mrs. Mordovancey to employ Lois Siegfried as a permanent, part-time food service worker at the Lathrop Street Elementary School contingent upon completion of employment requirements effective immediately for a maximum of 4½ hours per day for 180 student school days at the rate of \$7.85 per hour together with benefits in accordance with the current MESPA Agreement.
- Mr. Caterson, Yes; Ms. Follert, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes
- YES – 9 NO – 0 ABSTAIN – 0**

VIII. AGENDA ITEMS – Personnel continued

114. A motion was made by Mr. Gow, seconded by Mrs. Staats to accept with regret the resignation of Rhonda White as Emotional Support Aide at the Junior-Senior High School effective January 14, 2011.
Mr. Caterson, Yes; Ms. Follert, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes
YES – 9 NO – 0 ABSTAIN – 0

K. PROFESSIONAL – Mrs. Mary Homan, Board Member

115. A motion was made by Mrs. Mordovancey, seconded by Mr. Wimmer to appoint the following as daily substitute teachers for the district contingent upon completion of employment paperwork:
a. Jennifer Lodge – elementary school counselor
b. Andrea Aukema – elementary K-6
Mr. Caterson, Yes; Ms. Follert, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes
YES – 9 NO – 0 ABSTAIN – 0

IX. NEW BUSINESS – Mr. Doug Wilcox, Board President

116. A motion was made by Mrs. Staats, seconded by Mrs. Mordovancey to include the position of Administrative Assistant in the Act 93 Administrative Compensation Plan.
Mr. Caterson, Yes; Ms. Follert, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes
YES – 9 NO – 0 ABSTAIN – 0

X. SCHEDULE OF PUBLIC BOARD MEETINGS – Mr. Wilcox reviewed the following upcoming meetings:

- A. Monday, January 10, 2011 immediately following Board Meeting – Work Session, Choconut Valley Elementary School L.G.I.
- B. Wednesday, January 12, 2011, 7:00 PM – Finance Committee Meeting – Choconut Valley Elementary School L.G.I.
- C. Thursday, January 27, 2011, 7:00 PM – Community Advisory Committee Meeting, Junior-Senior High School Community Learning Center
- D. Monday, February 14, 2011, 7:00 PM – Board Meeting – Choconut Valley Elementary School L.G.I.

XI. OPPORTUNITY FOR VISITORS' ADDITIONAL COMMENTS - None

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XII. ADJOURNMENT – A motion was made by Mr. Wimmer, seconded by Mrs. Mordovancey to adjourn this meeting at 8:45 PM.

- Mr. Caterson, Yes; Ms. Follert, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes
YES – 9 NO – 0 ABSTAIN – 0

Michael Ognosky, Superintendent of Schools