

MONTROSE AREA SCHOOL DISTRICT
TRANSPORTATION COMMITTEE MEETING
JUNIOR-SENIOR HIGH SCHOOL COMMUNITY LEARNING CENTER
MEETING DATE AUGUST 16, 2010 7 P.M.

Doug Wilcox
Board Chairperson

Rickie Clapper
Administrative Representative

Board Members Present: Karl Wimmer, Chris Caterson, and Mary Homan

Administration Present: Craig Owens, Rickie Clapper and Mike Ognosky

Transportation Contractors Present: Dawn Taylor, Jim Ainey, Ron Carlton, Everitt Lowery, Judy Allen, Leon Allen, Tom Conaty, Glenna Tennant.

Meeting commenced at 7 PM

Items Discussed:

Old Business:

- There were no "Old Business" items discussed at tonight's meeting.

New Business:

- **Discussion of Communication Procedures within the Transportation Department:** The following items were discussed under this item:
 - Mike Ognosky reviewed the procedures to be followed in communicating concerns or questions to the Transportation Office. As was done during the last few months of the 2009-2010 school year, concerns regarding the regular routes are to be communicated directly to Rickie. Questions regarding the Activity Routes are to be communicated to the Athletic Director, Joe Gilhool. Those procedures will allow the Transportation Secretary the opportunity to continue her focus on the updating of the data in the Transportation software.
 - Dr. Golden's office will be working with the Transportation Office in the next few days in order to finalize the transportation services for off site special education students. That will then be communicated to the contractors. Most of those routes will be continuing in accordance with the end of the 2009-2010 school year.
 - There will be a meeting of Activity Run contractors in Rickie's Office on Tuesday, August 25th at 9 a.m. Mr. Gilhool will be present to address all issues and concerns.
- **Route 29 Service Interruption:** Rickie reported that he received word from PennDOT that Route 29 may be open to full utilization as early as September 1st. Rickie is addressing alternative transportation services for those limited number of students in that area. A van will pick up the 4-6 students in that area and deliver to their bus route until full access of Route 29 is available. Rickie will visit the work site on Tuesday, August 17th in order to get an update and communicate that to contractors as needed. He will also check with Oakley's regarding the potential of a bus turn around site in that area.

- **Review of Bus Procedures for 2010-2011:** Rickie requested that all current procedures remain in place as we begin the new school year. He provided his contact number to contractors should it be necessary.
- **Update of Status of Transportation Software by Mr. Owens:** Craig reviewed the following items:
 - Craig reinforced that the Technology Department is continuing to work on the information in the Transportation software. The biggest concern is the need for accurate addresses – especially with the change over to the new 911 addresses in the entire school district. He estimates that right now the address information is about 50 % updated to 911. His office has made a strong effort to continue to get changes and a new request will be sent to all parents during the first week of school in order to continue that process.
 - The Kindergarten letters providing parents with all of the bus pick up information is scheduled to go out on Wednesday. That information is 90 % collected – Craig passed out the information to those present and asked for any updates. The Technology Office will be contacting the remaining parents directly on Tuesday of this week.
 - Craig will be printing road plot maps with all of the new names of the streets and roads in line with the 911 work recently completed in the county. Contractors present thought that was a great idea as many of the roads have been renamed.

Open Forum: The following items were discussed in this segment of the meeting:

- Jim Ainey asked if the board would reconsider the subsidy adjustment for 2010-2011 school year. Mr. Ognosky responded that the time to discuss that matter would be during the budget process for the 2011-2012 year which will begin in December. Currently, there has been no discussion to reinstate the subsidy adjustment for this school year.
- Mr. McComb will be scheduling a meeting during the week of August 30th-September 3rd with the bus drivers that drive the routes to and from the Choconut Valley Elementary School. He will be discussing disciplinary procedures in line with the recently implemented School Wide Behavior Program. Mr. Adams will also be conducting a meeting later in September.
- Dawn Taylor asked a question regarding the starting time for the Kindergarten Orientation Program at Lathrop Street next Monday night. Mr. Ognosky will contact the Lathrop Street Office in the morning and ask that they contact Dawn.
- Rickie explained to the contractors present that he will be doing a quick repair on the bus lot at the Junior-Senior High School prior to the start of the year.

Meeting adjourned at 7:40 p.m.

Mike Ognosky