

APRIL 12, 2010, 7:00 PM
JUNIOR-SENIOR HIGH SCHOOL – COMMUNITY LEARNING CENTER
MONTROSE AREA SCHOOL DISTRICT BOARD OF DIRECTORS MEETING MINUTES
MEETING MINUTES APPROVED MAY 10, 2010

(Visit our website at www.masd.info)

Mr. Douglas Wilcox
President, Board of Directors

Mr. Michael F. Ognosky
Superintendent of Schools

The Montrose Area School District Board of Directors meeting was called to order by Mr. Doug Wilcox, Board President at 7:00 PM in the Junior-Senior High School Community Learning Center, 50 High School Road, Montrose PA, 18801.

- I. **OPENING EXERCISES** - Led by Board Member Mrs. Gloria Smith
- II. **ROLL CALL** – Mrs. Diane Truman, Co-Board Secretary
PRESENT: Mr. Chris Caterson, Mr. George Gow, Mrs. Mary Homan, Ms. Julie Humphrey, Mrs. Kathleen Mordovancey, Mrs. Gloria Smith, Mrs. Pamela Staats, Mr. Douglas Wilcox, Mr. Karl Wimmer
ADMINISTRATORS/SUPERVISORS: Mr. Michael Ognosky, Mrs. Michelle Lusk, Dr. Donald Golden, Mr. Russell Canevari, Mr. Rickie Clapper
- III. **GOOD THINGS ARE HAPPENING**
 - A. Poetry Out Loud – Amanda Rucker, student, and M. J. Kelly, teacher
Mr. Ognosky introduced Mrs. Kelly, English teacher at the Junior-Senior High School who gave a brief background of this competition reporting that this is the first year that our district has participated in “Poetry Out Loud” and that considering the fact that sophomore Amanda Rucker began preparing for the competition much later than most other students it was an amazing accomplishment to be selected for the state contests in Harrisburg. Amanda recited the poem “*How I Discovered Poetry*” by Marilyn Nelson for those in attendance and both she and Mrs. Kelly answered questions from the audience. Mrs. Kelly and student Amanda Rucker received certificates of achievement and the congratulations of the Board.
 - B. PMEA Region IV Chorus – Jake Myers, student, and Scott Zimmerman, teacher
Mr. Ognosky introduced Mr. Scott Zimmerman, Vocal Music teacher at the Junior-Senior High School to those in attendance and Mr. Zimmerman reported on the competition process explaining that sophomore Jake Myers has participated in the district’s choral program since he was in seventh grade and through his efforts has qualified for the PMEA All State conference that will be held in Pittsburgh. Both Jake and Mr. Zimmerman received certificates of achievement and the congratulations of the Board.
- IV. **OPPORTUNITY FOR VISITORS TO ADDRESS AGENDA ITEMS** - None
(Visitors must speak directly into the public microphone for accurate transcription of minutes. Even if the person speaks loud enough to be heard by meeting attendees, they cannot be heard on the tape transcription unless they speak directly into the microphone.)
- V. **INFORMATION ITEMS**
 - A. Items from members of Board of Directors – Mr. Caterson reported that there will be a county-wide PSBA Legislative meeting hosted by the Montrose Area School District on April 29, 2010 for administrators as well as Board members.

VI. AGENDA ITEMS

A. MINUTES – Mr. Douglas Wilcox, Board President

148. A motion was made by Mrs. Mordovancey, seconded by Mr. Wimmer to approve the following minutes as submitted:
- a. March 8, 2010 Board Meeting
 - b. March 8, 2010 Work Session
 - c. March 9, 2010 Extracurricular Committee Meeting
 - d. March 10, 2010 Buildings and Grounds Committee Meeting
 - e. March 22, 2010 Transportation Committee Meeting
 - f. March 22, 2010 Finance Committee Meeting
 - g. March 22, 2010 Special Board Meeting
 - h. March 24, 2010 Policy Committee Meeting
 - i. March 25, 2010 Community Advisory Committee Meeting
 - j. March 29, 2010 Energy Ad Hoc Committee Meeting
- Mr. Caterson, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Ms. Humphrey, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes
- YES – 9 NO – 0 ABSTAIN – 0**

B. FINANCE – Mr. Chris Caterson, Chairperson

149. A motion was made by Ms. Humphrey, seconded by Mrs. Homan to approve a list of bills to be paid as submitted.
Mr. Caterson, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Ms. Humphrey, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes
- YES – 9 NO – 0 ABSTAIN – 0**
150. A motion was made by Mrs. Mordovancey, seconded by Mrs. Homan to approve the February and March 2010 Treasurer's Reports as submitted which includes the 22 Capital Reserve Fund and 30 Capital Projects Fund.
Mr. Caterson, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Ms. Humphrey, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes
- YES – 9 NO – 0 ABSTAIN – 0**
151. A motion was made by Mr. Gow, seconded by Mrs. Smith to designate the amount of \$995,232 received in fiscal year 2009-2010 towards the anticipated future increase in retirement expense.
Mr. Caterson, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Ms. Humphrey, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes
- YES – 9 NO – 0 ABSTAIN – 0**
152. A motion was made by Mrs. Mordovancey, seconded by Mr. Caterson to approve the following: The Board would like to update a previous motion from May 3, 2002 regarding limiting any excess fund balance. Any transfer to the Capital Reserve (22) Fund shall be based upon any unreserved fund balance after any applicable designations. The calculation will be any unreserved/undesignated fund balance in excess of 7.5% of the following fiscal years' total budgeted revenues. This excess shall be transferred to the Capital Reserve (22) Fund at the end of each fiscal year.
Mr. Caterson, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Ms. Humphrey, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes
- YES – 9 NO – 0 ABSTAIN – 0**
153. A motion was made by Ms. Humphrey, seconded by Mrs. Mordovancey to advertise for bids for the purchase of the following: custodial supplies, general supplies, waste removal, and lighting.
Mr. Caterson, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Ms. Humphrey, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes
- YES – 9 NO – 0 ABSTAIN – 0**

C. LEGISLATIVE – Mr. Chris Caterson, Chairperson

VI. AGENDA ITEMS - continued

- D. **TRANSPORTATION** – Mr. Douglas Wilcox, Chairperson
- E. **BUILDINGS & GROUNDS / SAFETY** – Mr. George Gow, Chairperson
- F. **TECHNOLOGY** – Mr. Karl Wimmer
- G. **CURRICULUM** – Mrs. Pamela Staats, Chairperson
- H. **EXTRA CURRICULAR** – Mrs. Kathy Mordovancey, Chairperson

154. A motion was made by Mr. Wimmer, seconded by Mr. Gow to appoint Alex Wells as Assistant Junior High Softball Coach contingent upon completion of employment requirements effective March 22, 2010 for the 2010 spring sports season only at a cost of \$1,350.00.
Mr. Caterson, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Ms. Humphrey, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes
YES – 9 NO – 0 ABSTAIN – 0

I. **POLICIES** – Mrs. Gloria Smith, Chairperson

155. Mr. Ognosky reported that these policies as well as the policy listed in the following item will be posted on the district's web site for public review. A motion for first reading of changes to the following policies was made by Mrs. Mordovancey, seconded by Mrs. Staats.

- a. Policy No. 335 Administrative Employees Family and Medical Leaves
- b. Policy No. 435 Professional Employees Family and Medical Leaves
- c. Policy No. 535 Support Employees Family and Medical Leaves
- d. Policy No. 605 Tax Levy
- e. Policy No. 808 Food Services

Mr. Caterson, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Ms. Humphrey, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes
YES – 9 NO – 0 ABSTAIN – 0

156. A motion for first reading of a new Policy No. 808.1 Free/Reduced-Priced Meals and Free Milk was made by Ms. Humphrey, seconded by Mrs. Smith.
Mr. Caterson, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Ms. Humphrey, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes
YES – 9 NO – 0 ABSTAIN – 0

J. **PERSONNEL** – Ms. Julie Humphrey, Chairperson

157. In response to a question from a member of the Board Mr. Ognosky reported that Mrs. Giles is currently an employee and that this hourly rate reflects her years with the district. A motion was made by Mrs. Mordovancey, seconded by Mrs. Homan to employ Susan Giles as a learning support instructional aide at the Lathrop Street Elementary School effective beginning April 13, 2010 for 180 student school days at the rate of \$8.19 per hour for a maximum of 6½ hours per day with individual fringe benefits according to the current MESPA Agreement.
Mr. Caterson, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Ms. Humphrey, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes
YES – 9 NO – 0 ABSTAIN – 0

K. **PROFESSIONAL** – Mrs. Mary Homan, Chairperson

158. Mr. Ognosky reviewed the posting process prior to this vote. A motion was made by Ms. Humphrey, seconded by Mrs. Mordovancey to grant Patricia L. Petula an unpaid leave of absence for the 2010-2011 school year in accordance with Article VII, Section G of the current MEA Collective Bargaining Agreement.
Mr. Caterson, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Ms. Humphrey, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes
YES – 9 NO – 0 ABSTAIN – 0

VI. AGENDA ITEMS – Professional continued

159. A motion was made by Mrs. Mordovancey, seconded by Mr. Gow to appoint Amanda Crane as a long-term substitute music teacher at the Choconut Valley Elementary School effective April 12, 2010 through the end of the 2009-2010 school year at a daily rate of \$147.22 with no fringe benefits.

Mr. Caterson, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Ms. Humphrey, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes

YES – 9 NO – 0 ABSTAIN – 0

160. A motion was made by Mrs. Mordovancey, seconded by Mr. Wimmer to appoint Andrea P. Gregory as a daily elementary K-6 substitute teacher effective immediately contingent upon completion of employment requirements.

Mr. Caterson, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Ms. Humphrey, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes

YES – 9 NO – 0 ABSTAIN – 0

VII. NEW BUSINESS

161. Prior to the vote Mr. Ognosky reviewed the final changes to the calendar. A motion was made by Mrs. Homan, seconded by Mrs. Mordovancey for final approval of the 2010-2011 school calendar as submitted.

Mr. Caterson, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Ms. Humphrey, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes

YES – 9 NO – 0 ABSTAIN – 0

162. A motion was made by Ms. Humphrey, seconded by Mrs. Homan to approve an Act 93 Administrative Compensation Plan as submitted effective July 1, 2010 through June 30, 2013.

Mr. Caterson, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Ms. Humphrey, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes

YES – 9 NO – 0 ABSTAIN – 0

163. A motion was made by Mrs. Mordovancey, seconded by Mrs. Homan to approve a Collective Bargaining Agreement with the Montrose Education Association effective September 1, 2011 through August 31, 2015. Mr. Wilcox thanked all members involved in reaching this agreement following the vote.

Mr. Caterson, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Ms. Humphrey, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, No; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes

YES – 8 NO – 1 ABSTAIN – 0

164. A motion was made by Mr. Wimmer, seconded by Mrs. Mordovancey to approve the contracted services of Bearsch Compeau Knudson Architects & Engineers PC of Binghamton, New York for the purpose of planning, developing, bidding and overseeing the construction of a new administration building per submitted agreement with costs for their services not to exceed 10% of the total project costs. A roll call vote was taken.

Mr. Caterson, No; Mr. Gow, Yes; Mrs. Homan, Yes; Ms. Humphrey, No; Mrs. Mordovancey, Yes; Mrs. Smith, No; Mrs. Staats, No; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes

YES – 5 NO – 4 ABSTAIN – 0

VIII. SCHEDULE OF PUBLIC BOARD MEETINGS – Mr. Wilcox reviewed the following upcoming meetings:

- A. Monday, April 12, 2010, immediately following Board meeting – Work Session, Junior-Senior High School Community Learning Center
- B. Thursday, April 22, 2010, 7:00 PM – Community Advisory Committee meeting, Junior-Senior High School Community Learning Center
- C. Monday, April 26, 2010, 4:00 PM – Energy Ad Hoc Committee meeting, Administration Building, Superintendent's Office
- D. Monday, April 26, 2010, 7:00 PM – Health Advisory Committee meeting, Choconut Valley Elementary School, faculty room
- E. Monday, May 10, 2010, 7:00 PM – Board meeting, Junior-Senior High School Community Learning Center

IX. OPPORTUNITY FOR VISITORS' ADDITIONAL COMMENTS - None

(Visitors must speak directly into the public microphone for accurate transcription of minutes. Even if the person speaks loud enough to be heard by meeting attendees, they cannot be heard on the tape transcription unless they speak directly into the microphone.)

X. ADJOURNMENT – A motion was made by Mr. Gow, seconded by Mr. Catterson to adjourn this meeting at 7:53 PM.

Mr. Catterson, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Ms. Humphrey, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes

YES – 9 NO – 0 ABSTAIN – 0

Michael Ognosky, Superintendent of Schools