

MONTROSE AREA SCHOOL DISTRICT
TRANSPORTATION COMMITTEE MEETING
JUNIOR-SENIOR HIGH SCHOOL COMMUNITY LEARNING CENTER
MEETING DATE NOVEMBER 21, 2011 7 P.M.

Doug Wilcox
Board Chairperson

Rickie Clapper
Administrative Representative

Board Members Present: Chris Caterson, Kathy Mordovancey, Gloria Smith, and Mary Homan

Administration Present: Rickie Clapper and Mike Ognosky

Transportation Contractors Present: Jim Ainey, Ron Carlton, Everett Lowry, Nick Grisafi, Dave Darrow, LuAnn Kiefer, and Jim Conboy.

Meeting commenced at 7 PM

Items Discussed:

Old Business: There were no items of discussion under Old Business this evening.

New Business:

- **Form 6004 under Act 24 of 2011:** In September, 2011 the state legislature passed Act 24 which requires all employees, contractors, and their employees of a School District to report any arrest or conviction of an offense or offenses committed in violation of Act 24 of 2011 prior to September 28, 2011. Those offenses are listed on PDE Form 6004 and every employee, contractor, and their employees of a School District are required to complete and sign that form and return it to the Superintendent's Office by December 27, 2011. In addition, the form shall also be utilized to provide written notice within 72 hours after an arrest or conviction for an offense listed under Act 24 and occurring after September 28, 2011. The Transportation Office will be providing the form to all contractors as soon as possible and, in turn, all contractors are then required to provide the form to all of their drivers. Again, forms are then to be returned to the Transportation Office no later than December 27, 2011. If a form is not returned by that time the contractor or their driver will not be allowed to continue to work. Mr. Ognosky provided an explanation of the offenses that are required to be reported under the law – again, they are clearly outlined in the form and accompanying information that will be distributed.

Open Forum: The following items were discussed in this segment of the meeting:

- Mr. Clapper reminded the contractors present that the use of cell phones by drivers is prohibited while the bus is in motion. This is in effect for all buses including activity and late run buses.
- Mr. Ognosky reminded the contractors that the school calendar has been adjusted and December 23rd is now a full day of school.
- Mr. Ognosky reviewed the procedure to be followed should a student miss the bus at dismissal time. It is our responsibility to transport that student home and it is imperative that the radio communication be utilized in order to arrange a meeting place for the student to be transported to meet the bus in route.

- Jim Ainey and Rickie Clapper reviewed some of the items discussed at the Pennsylvania School Bus Association meeting held on November 7th in Clarks Summit.
- Contractors present at the meeting expressed a concern about the lack of potential bus drivers in the market at this time. This is a concern of many districts as the gas industry appears to be taking potential candidates from the market.
- Jim Conboy asked a question regarding the procedures to be followed if a bus accident occurs. Mr. Ognosky will place the written procedures with the minutes for distribution to all contractors.

Meeting adjourned at 7:47 p.m.

Mike Ognosky